



Breaside Instrumental/Vocal Tuition Terms and Conditions

1. Instrumental/vocal lessons are provided by BYMT staff or by self-employed visiting instrumental teachers (known as 'peripatetic teachers').
2. There are usually 10 lessons per term and parents are invoiced for 10 lessons at a time (30 over the academic year). Some terms are longer than 10 weeks so this does sometimes mean teachers will not come in every week and/or may teach more than 10 lessons in one term but fewer in another.
3. Tuition fees will be reviewed annually and must be paid directly to the teacher or in some cases BYMT. Parents are asked to pay using the teachers' preferred method of payment (some teachers will ask for cheques/cash and others will ask parents to pay using on-line banking).
4. If fees are not paid by the second lesson of a term, the teacher reserves the right to cease teaching the pupil until the fees are paid. *Lessons missed through late payment of fees will not be made up or refunded.*
5. If you wish to discontinue lessons, written (or email) notice must be given to Mrs Coop and the instrumental teacher by half term to take effect from the end of that term. ***If this required period of written/email notice is not given, you will be liable for the following term's fees.***
6. Lessons missed by pupils will not be credited unless adequate notice has been given to the teacher to rearrange their schedule. There will be no credit for leave taken by pupils during a term.
7. If the teacher is absent from school on a day when a lesson is scheduled to take place, the teacher will make up the lesson later on in the term and if this is not possible, you will be credited.
8. Should a lesson be cancelled due to circumstances beyond the control of the teacher, they will take all reasonable steps to make it up. Breaside and/or BYMT cannot guarantee this will be possible.
9. When a pupil attends an instrumental lesson, the teacher will write instructions/guidance in the pupil's notebook (to be provided by the parent and brought to each lesson). We ask parents to regularly check the notebook as there may be important communications from the teacher.
10. The instrumental lesson timetables are displayed on the noticeboards outside the Music Department. All teaching and admin staff have access to the weekly timetables which are sent out via email by Mrs Coop. All pupils will be sent to their instrumental lesson by their teacher (or fetched by their instrumental teacher). We do encourage pupils to try and remember their lesson time/day unaided.
11. Most instrumental lessons will take place on a regular day but the times will vary, so pupils don't miss too much time in any one subject. It is the pupils' responsibility to make an effort to catch up on any missed work. Some teachers change their day due to other work commitments and/or due to a school trip that might affect their teaching.
12. On the day of the scheduled lesson, pupils should bring in instrument/sticks/music and notebook and take them home at the end of the same day. We do not have proper storage facilities to keep instruments over-night and we are unable to guarantee their safety.
13. All instruments and music/music bags, notebooks and drum sticks brought to school should be clearly named so that they can be easily identified.
14. Once the agreement form has been submitted, the first term of lessons will be booked and parents will be liable for the term's fees. Please refer to point 5 regarding cancellation of lessons.